

# School District of Manawa

## Board of Education Meeting Agenda

June 26, 2023



Google Meet joining information

Video call link: <https://meet.google.com/ndb-ztnh-spt>

Or dial: (US) +1 502-443-0440 PIN: 822 767 928#

1. Call to Order – President Reiersen – 6:00 p.m. – MES Boardroom, 800 Beech Street  
Hybrid Meeting Format (In-person Meeting for Board of Education at MES Board Room,  
800 Beech Street & Virtual Components)
2. Pledge of Allegiance
3. Roll Call
4. Verify Publication of Meeting
5. District Showcase:
  - a. Retirement Recognition
6. Presentations:
  - a. Engagement & Satisfaction
    - i. IV.C. Secondary Co-curriculars
7. Announcements:
  - a. Contributions to the District
  - b. Other Contributions
8. Consent Agenda
  - a. Approve Minutes of Regular Board Meeting
  - b. Treasurer’s Report: Approve Expenditures & Receipts
    - i. Cash Receipts
    - ii. Invoice Report
    - iii. Credit Card Report
  - c. Donations: None this month.
  - d. Consider Acceptance of Retirement of Elementary Special Assignment Teacher
  - e. Consider Acceptance of Retirement of Food Service Staff Member
  - f. Consider Approval of WIAA Membership as Presented
  - g. Consider Approval of Swimming Field Trip Request as Presented
  - h. Consider Approval of 1.0 FTE Technology Education Teacher as Presented
9. Any Item Removed from Consent Agenda
  - a.
  - b.
10. Public Comments (Register to Speak Prior to Start of Meeting / Guidelines Listed Below  
Agenda)
11. Correspondence: None this month.

12. District Administrator's Report:
  - a. Student Council Representative - None during the summer.
  - b. Legislative Update
  - c. Monthly Enrollment Update - not applicable
  - d. Curriculum Director
  - e. District Vacancy Update
  - f. Board Approved Projects Update
13. School Operations Reports:
  - a. ES Principal / Special Education Director: Highlights - Included in Board Packet
  - b. MS / HS Principal: Highlights - Included in Board Packet
14. Business Related Reports:
  - a. Highlights - Included in Board Packet
  - b. Kobussen Transportation Report
15. Director's Reports:
  - a. District Reading Specialist: Highlights - Included in Board Packet
  - b. Technology Director: Highlights - Included in Board Packet
16. Board Comments:
  - a.
  - b.
17. Committee Reports:
  - a. Curriculum Committee (Riske) - See Curriculum Committee Meeting Minutes from June 1, 2023.
  - b. Finance Committee (Jepson) - See Finance Committee Meeting Minutes from June 12, 2023.
  - c. Buildings and Grounds (Griffin) - See Buildings & Grounds Committee Meeting Minutes from May 30, 2023 and June 20, 2023.
  - d. Policy and Human Resources (Reierson) - See Policy and Human Resources Committee Meeting Minutes from June 21, 2023.
18. Unfinished Business:
  - a. Consider Approval of the Following NEOLA Policies from Volume 32, Number 1 and AG8453:
    - i. PO2210 - Curriculum Development
    - ii. PO5200 - Attendance
    - iii. PO5517 - Student Anti-Harassment
    - iv. PO8405 - Environmental Health and Safety Program
    - v. PO8453 - Direct Contact Communicable Diseases
    - vi. AG8453 - Exposure Control Plan for Handling and Disposing of Body Fluids
    - vii. PO8600 - Transportation
  - b. Consider Approval of NEOLA Policy Technical Changes as Presented

- c. Consider Approval of NEOLA Policy Revisions for:
  - i. PO0171.1 - President
  - ii. PO5780 - Adult Student-Parent Rights
  - iii. PO9130 - Public Requests Suggestions or Complaints

19. New Business:

- a. Consider Approval of a School Resource Officer (SRO) Position for the 2023-24 School Year Paid From Fund 80
- b. Consider Approval of Manawa Middle School Financial Literacy Course for 2023-24 School Year as Presented
- c. Consider Approval of Spanish Instructional Design as Presented
- d. Consider Approval of Food Service Meal and Milk Prices for the 2023-24 School Year as presented
- e. Consider Approval of Performance Good Service as the Prime Vendor for the 2023-24 School Year as Presented
- f. Consider Approval of Engelhardt as the Dairy Vendor for the 2023-24 School Year as Presented
- g. Consider Approval of District and Class Fees for the 2023-24 School Year as Presented
- h. Consider Approval to Transfer \$245,000.00 From the Fund 10 Fund Balance Into a 12-month Certificate of Deposit with American Deposit Management Company as Presented
- i. Consider Approval of Pahlow Masonry Tuckpointing Quote as Presented
- j. Consider Approval of Revised 20-Year Maintenance Plan as Presented
- k. Consider Approval of SDM Truancy Plan as Presented
- l. Consider Approval of the Indoor Environmental Quality Plan as Presented
- m. First Reading of NEOLA Policy Revisions for:
  - i. PO2330 - Homework
  - ii. NEOLA 3000 Staff-Personnel Merging of All Staff-Related Policies as Presented
- n. Consider Approval of Updated School Records Retention Schedule as Presented
- o. Consider Approval of the Following 2023-24 Handbooks:
  - i. SDM Special Education Handbook
  - ii. SDM Gifted and Talented Plan
  - iii. SDM Title I Schoolwide Plan
  - iv. SDM Response to Intervention Plan
  - v. SDM Teacher Mentor Program Handbook
  - vi. SDM Salary and Stipend Guide
- p. Consider Approval to Delete the SDM Academic and Career Planning Handbook as an Independent Handbook and Incorporate it in the LWHS Course of Study Guide Annually
- q. Consider District Owned Passenger Vehicle Repair or Replacement Plan

20. Next Meeting Dates:

- a. June 28, 2023 - Curriculum Committee Meeting - 5:00 p.m. - MES Board Room

- b. July 18, 2023 - Finance Committee Meeting - 5:00 p.m. - MES Board Room
  - c. July 24, 2023 - Regular Board of Education Meeting - 6:00 p.m. - MES Board Room
  - d. July ??, 2023 - Buildings and Grounds Committee Meeting - TBD - MES Board Room
  - e. July ??, 2023 - Policy and Human Resources Committee Meeting - TBD - MES Board Room
21. Closed Session - The Board of Education Shall Move into Closed Session Pursuant to the Provisions of 19.85(1)(c), Wis. Statutes, for the Purposes of: **(c)** Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility per Wisconsin Statute 19.85 (1) (c); **(f)** consider financial, medical, social, or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems, or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations; (19.85(1)(f))
- 1) Staff Evaluation Process 2) Expulsion and Abeyance Agreements
22. Board May Act on Items Discussed in Closed Session
23. Adjourn

PLEASE NOTE: Any person with a qualifying disability under the Americans with Disabilities Act that requires the meeting or material to be in accessible format, please contact the District Administrator to request reasonable accommodation. The meeting room is wheelchair accessible.

Upon request to the District Administrator, submitted twenty-four (24) hours in advance, the District shall make reasonable accommodations including the provision of informational material in an alternative format for a disabled person to be able to attend this meeting.

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public hearing. There may be a time for public comment during the meeting as indicated in the agenda.

**0167.3 - PUBLIC COMMENT AT BOARD MEETINGS**

The Board recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on District matters.

**Agenda Item**

Any person or group who would like to have an item put on the agenda shall submit their request to the District Administrator no later than ten (10) days prior to the meeting and include:

- A. name and address of the participant;

- B. group affiliation, if and when appropriate;
- C. topic to be addressed.

Such requests shall be subject to the recommendation of the District Administrator and the approval of the Board President.

### **Public Comment Section of the Meeting**

To permit fair and orderly public expression, the Board may provide a period for public comment at any regular or special meeting of the Board and publish rules to govern such comment in Board meetings.

The presiding officer of each Board meeting at which public comment is permitted shall administer the rules of the Board for its conduct.

The presiding officer shall be guided by the following rules:

- A. Public comment shall be permitted as indicated on the order of business, at the discretion of the presiding officer, and for individuals who live or work within the District and parents/guardians of students enrolled in the District.
- B. Attendees must register their intention to participate in the public portion of the meeting upon their arrival at the meeting.
- C. Participants must be recognized by the presiding officer and will be requested to preface their comments by an announcement of their name; address; and group affiliation, if and when appropriate.
- D. Each statement made by a participant shall be limited to three (3) minutes duration.
- E. No participant may speak more than once on the same topic unless all others who wish to speak on that topic have been heard.
- F. Participants shall direct all comments to the Board and not to staff or other participants.
- G. Participants shall address only topics within the legitimate jurisdiction of the Board.
- H. All statements shall be directed to the presiding officer; no person may address or question Board members individually.
- I. The presiding officer may:
  - 1. interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant;
  - 2. request any individual to leave the meeting when that person does not observe reasonable decorum;
  - 3. request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
  - 4. call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action.
  - 5. waive these rules with the approval of the Board when necessary for the protection of privacy or the administration of the Board's business.
- J. The portion of the meeting during which the comment of the public is invited shall be limited to fifteen (15) minutes unless extended by a vote of the Board.
- K. Recording, filming, or photographing the Board's open meetings is permitted. Recording, filming, or photographing the Board's closed session is only permitted pursuant to Bylaw 0167.2 – Closed Session. The person operating the equipment should contact the District Administrator prior to the Board meeting to review possible placement of the equipment, and must agree to abide by the following conditions:
  - 1. No obstructions are created between the Board and the audience.
  - 2. No interviews are conducted in the meeting room while the Board is in session.

3. No commentary, adjustment of equipment, or positioning of operators is made that would distract either the Board or members of the audience or otherwise disrupt the meeting while the Board is in session.

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